

ENTER CURRENT DATE

ENTER THE INSURANCE COMPANY INFORMATION FOR THE INSURANCE PACKAGE OR
 ENTER THE SHOP INFORMATION FOR THE SHOP PACKAGE.

RE: FOR INSURANCE PACKAGE ENTER THE CLAIM #
 FOR SHOP ENTER THE VEHICLE INFORMATION AND INCLUDE THE VIN

DEAR MR. INS. Co. (OR BODY SHOP),

ENCLOSED PLEASE FIND THE DOCUMENTATION FOR THE REMAINING DAMAGES ON MY VEHICLE IN RELATION TO THE ABOVE-CAPTIONED CLAIM. PLEASE INFORM ME IN WRITING ONLY AS TO HOW YOUR COMPANY INTENDS TO ADDRESS THESE REMAINING DAMAGES AS LISTED BELOW. IF FOR SOME REASON YOU FEEL THAT THESE REMAINING DAMAGES ARE NOT OWED AT THIS TIME, PLEASE DETAIL EVERY SPECIFIC POLICY PROVISION, EXCLUSION, DOCUMENT, REPORT, AND LAW, ALONG WITH SUPPORTING LOCAL CASE CITES, WHICH CONFIRMS YOUR POSITION. I WOULD ASK THAT YOU ALSO PROVIDE THE NAMES OF ALL THOSE INDIVIDUALS WHO CONSULTED ON THESE DECISIONS, AND THEIR LEVEL OF AUTHORITY.

DATE	DESCRIPTION	AMOUNT
REPT. DATE	INHERENT DIMINISHED VALUE	??????
	WRECK CHECK CAR SCAN CENTER DIMINISHED VALUE REPORT	\$600.00
		\$
		\$
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		\$
	TOTALS	\$

PLEASE RESPOND IN WRITING ONLY SO THAT THERE WILL BE NO MISUNDERSTANDING YOUR POSITION. I WOULD ASK THAT NO ONE FROM YOUR COMPANY CONTACT ME BY TELEPHONE REGARDING THESE MATTERS AS I WOULD CONSIDER THAT A FORM OF HARASSMENT. IF I DO NOT RECEIVE A WRITTEN RESPONSE WITHIN TEN (10) DAYS OF RECEIPT, IT WILL BE UNDERSTOOD, AND AGREED THAT YOUR COMPANY WILL MAKE ARRANGEMENTS TO PAY ALL OF THESE REMAINING DAMAGES, AND POTENTIAL RE-REPAIRS, WITHIN 30 DAYS. YOUR EXPEDIENCE IN THIS MATTER WOULD BE APPRECIATED, AS THERE MAY BE A POTENTIAL SAFETY CONCERN IN THE OPERATION OF MY VEHICLE .

THANK YOU FOR YOUR PROMPT CONSIDERATION IN THIS MATTER AND PLEASE GOVERN YOURSELF ACCORDINGLY!

SINCERELY
